

Kaufman County Job Opening

Job Title: Road and Bridge Crew Member
Department: Road and Bridge Crew
Location: Various Precincts, depending on the need
Supervisor: Foreman and Commissioner
OPEN: Tuesday, October 27, 2015

FLSA Status: Non-Exempt
Full or Part Time
SALARY: based on experience
CLOSED: until filled

SUMMARY:

Under the supervision of the Road & Bridge Foreman and Commissioner, this position performs tasks associated with road and bridge maintenance and construction. Duties include a variety of maintenance activities including loading, hauling, and performance of skilled truck & equipment inspection, maintenance and repair tasks. The employee is required to be on duty before, during, and after natural disasters and emergencies, as directed by the supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Operates, inspects, and evaluates machinery, equipment, and systems to include motor grader, dump trucks, pickup trucks, water trucks, patch trucks, rollers, street sweepers, and other equipment as assigned.
- Loads truck; hauls dirt, gravel, caliche, water, garbage and/or other materials and equipment to designated areas; and unloads truck.
- Performs routine maintenance support and activities to include roadway maintenance and construction work, drainage work, sign work, traffic control, etc.

OTHER NON ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Operate a mower or seaweed rake to remove grass from roads and rights of way or debris from roadways.
- Use chain saw to cut and remove brush and debris from streets, rights of way, and alleys.
- Performs other job related duties as directed by supervisor(s).

MINIMUM QUALIFICATIONS:

The qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience

- High school diploma (or GED certificate) preferred.

Knowledge, Skills and Abilities:

- Ability to read and comprehend simple instructions, short correspondence, and memos.
- Ability to write simple correspondence.
- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.
- Ability to deal with problems involving a few concrete variables in standardized situations.

- Ability to operate road maintenance equipment, preference motor grader.
- Ability to establish and maintain effective working relationships with other county employees, officials, and the general public.

CERTIFICATES, LICENSES, REGISTRATIONS:

Must have a valid Texas Driver's License; Must possess a Texas Commercial Driver's License (Class A or B) or be able to attain one in 30 days. Any employee who drives a vehicle on official business must have a driving record which meets standards set by the County and the County's insurance carrier.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to stand; sit; handle or feel objects, tools, or controls; and reach with hands or arms. The employee is occasionally required to climb or balance; stoop; kneel; crouch or crawl; and talk or hear. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee works in outside weather conditions, occasionally works near moving mechanical parts, and is occasionally exposed to fumes and airborne particles. The noise level in the work environment is usually loud.

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

HOW TO APPLY:

Applications must be received by 4:30 pm on the closing date either by hand delivery, mail or email.

Kaufman County Human Resources

Kaufman County Annex

100 North Washington Street

Kaufman, TX 75142

employment@kaufmancounty.net

Applications are available on the Kaufman County website www.kaufmancounty.net or at the Kaufman County Human Resources Office.

Job offers are contingent upon successful completion of a background check, driving record and a pre-employment drug test.