

KAUFMAN COUNTY PUBLIC WORKS DEPARTMENT
Request for Public Information Records

Date of Request: _____

Date of Occurrence: _____

Permit #: _____

Type of Incident: _____

Location / Address of Incident: _____

Some information you are requesting may be considered confidential or otherwise accepted from the public disclosure requirements of the Texas Public Information Act Section 552.001 of the Texas Government Code. If you agree to accept a redacted copy of the requested record, we will provide you with a redacted copy within ten (10) working days from the date of the request. If you wish to have a record with no redactions, the department may, by law, request a ruling by the Texas Attorney General's Office on whether all, or parts, of your request is reasonable. Requests submitted to the Texas Attorney General's Office may take up to forty-five (45) days, from the date of the request, before a ruling is provided.

*******CHECK ONLY ONE BOX BELOW*******

- I agree to accept a redacted copy within ten (10) days. Confidential information will not be disclosed.
- I wish to have the record with no redactions. My request will be sent to the Texas Attorney General's Office for a ruling on disclosure. I understand that this process may take up to forty-five (45) days for a ruling and may result in certain information not being disclosed.

All requests must include a brief specific description of what you are requesting: Including names, dates of birth, vehicle or property description, location and property ownership (if applicable).

I would like a copy of the following document(s):

Printed Name of Requestor: _____

Signature of Requestor: _____

Cell Phone #: _____ Home Phone #: _____

Agency Name (if applicable): _____

Method of Delivery: Mail Fax E-Mail Pick-up in Person

Address (if mailed): _____
(Include Street Number, Street Name, Apartment or Suite Number (if applicable), City, State, and Zip Code)

Fax # (if faxed): _____

E-Mail Address (if e-mailed): _____