



KAUFMAN COUNTY, TEXAS

Development Services: 9-1-1 Address Application

Temporary Construction – Project Address

This form must be completed for commercial projects. This address is temporary and preliminary.

Applicant's Name: _____ Date: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____ City/Zip: _____

____ I am the property owner

____ I have documentation from the property owner allowing me to apply

PROPERTY IDENTIFICATION

(Please provide any information that might assist in locating your property)

Kaufman County Appraisal District (CAD) Property ID(s): _____

Road to Access property: _____ Any existing address on property: _____

PLATTING AUTHORITY

COMMERCIAL

Proposed Total Buildings: _____

Proposed Total Units: _____

Required with application form:

1. Recorded deed to show property ownership
2. General site plan to show location of buildings and access from road
3. Property survey and civil site plan if available
4. Permission from property owner to apply for address (if you are not the property owner)

Signature

Date

(See page 2 for additional information)



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INFORMATION ON FINAL ADDRESS APPS

KEEP IN MIND

- Temporary: The address will expire and be removed from our system 1 year from issuance.
To avoid expiration the address must be finalized (or request 1 extension).
- Finalized: Address should be Finalized once the design is approved
Address must be Finalized before a certificate of occupancy or completion can be issued.
Each building and each unit will be required to have its own unique address.

Final Address applications can be accessed from our webpage <https://www.kaufmancounty.net/388/Subdivision-Final-Address>

Complete the form and submit it directly from the webpage. The application will come directly to our inbox and will be worked in the order that it was received.

Submittals for Final address include:

- FORM - Address Application Development Final
- Copy of any Preliminary Address provided
- Geo rectified Computer Aided Drafting (CAD) or shapefiles for and new road center lines, parcel lines, and building footprint.
- \$40 per address point. (\$40 credit for the construction address at that time)

CONTACT

EMAIL: 911GIS@KaufmanCounty.net

MAIL OR IN PERSON: 101 N. Houston Street, Kaufman, TX 75142

QUESTIONS: 469-376-4127